



2301 East Court Street
Lower Level
Iowa City, IA 52245

Financial Agreement for 2014-2015

I am the parent or legal guardian of _____.
(Child's Name)

I agree to abide by the requirements below and the policies set forth in the *Our Redeemer Preschool Parent Handbook*.

In return for this promise of continual fulfillment of all policies, Our Redeemer Preschool agrees to provide preschool/optional extended care for the above named child that meets the standards and guidelines as set forth below and in the *Our Redeemer Preschool Parent Handbook*.

I understand that a registration fee of \$50 is required at the time of registration.

Tuition payments of \$_____ per month will be made by check or money order. Extended care payments of \$5.00 per hour for each AM or PM session will be due in conjunction with the tuition payment schedule and requirements. Receipts will be given for payments if requested. For tax purposes a statement will be given at the end of December and May.

The payment for September tuition is due by August 1st. Regular monthly payments will begin on October 1st.

The tuition/optional extended care fee will be in effect until a new agreement is signed by me. The tuition/optional extended care fee per child will be due the first of the month (unless other arrangements are agreed upon in writing). I understand that preschool/optional extended care will not be provided without this advance payment.

A \$5.00 late fee will be charged for accounts paid after the 10th of each month.

If my child is not picked up at dismissal of the Preschool/extended care session, I will pay the required late fee of \$10 upon arrival.

Are you a member of Our Redeemer Lutheran Church, Iowa City, Iowa? _____
Members of Our Redeemer Lutheran Church who attend church services at least 50% of the time receive a 20% tuition discount for each child enrolled.

How many children from your family are enrolled in the Preschool? _____
Non-members of Our Redeemer Lutheran Church receive a 20% tuition discount for each sibling enrolled.

In the event a payment by personal check is returned by the bank due to insufficient funds, a service charge of \$35 will be added to the balance owed to the Preschool. Payment to correct the returned check and returned check fee must be paid in cash or by money order.

No adjustment in fees will be made for sickness, for a child taken on vacation, for school being closed due to poor weather conditions, or for those who choose not to attend each day of the sessions per week.

If your child must leave Preschool for any reason (withdrawal, moving, change in family situation, etc.), please submit in writing a 2-week notice. Tuition will be collected for the ½ month period following the submission of termination notice. In any emergency situation, please contact the director.

Parent/Guardian's Signature

Date

Director's Signature

Date